



A workshop on:

CCTV/Cell phone footage -

Schools and the law

A comprehensive forensic tool for schools

A comprehensive course in CCTV/Cell phone footage and the law, that breaks down the important facts in delivering effective forensic application and evidence in schools.

Your school probably has 600+ CCTV camera's in the form of smart phones – how do you use the footage when somethings goes wrong?

The challenges facing educational institutions today are daunting. Perhaps the most disturbing and difficult to address are the issues of discipline. The issue is not just



about physical violence – although the incidence of knives and even guns at schools is alarming – drugs, assault and bullying have also become a huge issue.

In addition to the obvious issues, schools are also under pressure to provide levels of access control that were not envisaged 10 years ago, unwanted intruders are a much bigger issue these days and the motivations are complex. Schools also have an obligation to provide a safe and secure environment for learners and staff.

Introduction

Managing close circuit television (CCTV) and cell phone footage for staff within the new and present legal school environment.

Can my staff handle and effectively deal with various issues arising from our CCTV system? **May I use the footage in a disciplinary hearing? How do I testify concerning the footage recorded? What does the law say about recording learners, staff and visitors?** How do I prepare a statement from the visual and available footage? Do I apply the footage as a proactive tool or is it only opened after an event had occurred? How do I treat and handle and prepare the recordings for a hearing?

School managements go to extensive lengths installing CCTV systems at high cost, yet the recordings and the cameras may not be effective enough. How do we ensure that the recording work for us and how do we apply it legally?

There are some CCTV-related concerns rising out of today's life and attempts in considering safety, code of conduct, protecting privacy rights in the present volatile school climate. We rely heavily at times on our camera recordings to aid us in coping with increasing unforeseen situations, bullying, fighting, sexual assault and other crimes.

Presently, at its best, recorded footage is being used in a post analysis manner. We approach the recordings after a specific event. This is the nature of CCTV culture in South Africa, yet the footage can be utilised in a more advanced manner when selected staff are trained understand and manage it as a pre-and-post-analysis tool within a proper forensic application.

The Workshop

A practical training course in CCTV forensic applications.

This practical workshop will equip selective staff in dealing effectively with footage and its analysis in preparation for use in hearings and evidence delivery.

This dynamic forensic tool will provide you with a strategy in preparing the recordings and footage for legal use and will cover the latest topical issues experienced within the school environment.

Have you considered that cell phone recordings by individuals are a type of extended “CCTV” system and how we make use of this in a legal manner during investigations and evidence delivery.

The following topics will be covered in this workshop:

CCTV monitoring, a forensic application in the school environment

CCTV/Cell phone footage and...

- The law
- Privacy rights
- Procedures
- Forensic application
- Forensic format
- Evidence preparation and delivery
- Securing and safe keeping of evidence: Chain of evidence
- Non-verbal behavioural analysis introduction to risk and aggressive behaviour
- Rights of children and visitors
- Legal notification, legislation, case law, human rights and privacy issues

This comprehensive workshop will include aspects to non-verbal behavioural analysis, the law and CCTV, forensic applications, how do I present evidence in court or hearing, how do I address the different office bearers in court/hearing, complying of evidence, the importance of keeping details of the chain of evidence, note keeping and compiling a statement.

Workshop information

Time: 12:30 – registration / 13:00 – 16:30 – workshop

Cost of the workshop:

R 410.00 per delegate – please note that due to the interactive nature of this workshop, numbers attending this workshop **will be limited – bookings will be treated on a first come first serve basis**

Delegates will receive:

- A certificate – **SACE CPTD allocation / Type 3 / 10 points / Leadership and management**
- Manual
- Refreshments

Dates/venues are found on the booking form page 5

Presented by: Ian Ferreira

Ian has worked in the school environment as a school counsellor for the past 6 years; prior to that he worked as a counsellor at Child Line Port Elizabeth. He served in the South African Police Service as a detective in the SA Narcotic Bureau for 13 years. He has an extensive study and research career and holds various degrees and diplomas; a BA Honours in Therapy, BA Honours in Psychology and he is currently conducting research at Nelson Mandela Metro University in MA Psychology: Research. He presents workshops and lectures in Nonverbal Behavioural Analysis, CCTV Crime Signal training and Conflict Management. Ian acts as guest lecturer and speaker on many occasions at Nelson Mandela Bay University and Midrand Graduation Institute (Cti) Port Elizabeth.

Booking form

CCTV/Cell phone footage – Schools and the law

Name of school/organisation: _____ Contact Person: _____

Tel: _____ Email: _____

Fax: _____ Address: _____

<u>Date/2017</u>	<u>Venue</u>	<u>Address</u>	<u>Workshop attending</u>
1 February	Lowveld High school	1 Figtree street Nelspruit	
16 May	Greenwood primary	Park Drive Central (PE)	
17 May	Clarendon girls High	Union Avenue Selborne East London	
23 May	Paarl School Brackenfell	Rogland str Brackenfell (CT)	
24 May	Groote Schuur High	76 Palmyra Road Newlands (CT)	
31 May	Crawford College La Lucia	79 Armstrong Avenue La Lucia	
1 June	Kloof Senior primary	1 Patrick Ducan Road Kloof	
6 June	Grey College SS	Jock Meiring str Bloemfontein	
31 July	Maragon school (JHB)	Cnr Peter & Kuilstok road Ruimsig	
1 August	Farrarmere primary	39 Kwartz str Farrarmere Benoni	
2 August	Redhill High school	20 Summit Rd Morningside Sandton	
3 August	Waterkloof primary	306 Milner street Waterkloof Pretoria	

Delegates attending

These names are required for certificate purposes: Please note that we will not be held responsible for spelling errors made on this form – if more delegates are attending please duplicate this page.

1. _____ 2. _____

3. _____ 4. _____

Amount per delegate R 410.00 = Total: _____

Payment:

All **payments** are to be paid in **advance** to secure your booking/please use your **schools name** as reference

Fax/e-mail this booking form and payment advice to:

086 6967807 /031 5726081 /admin@rapewise.co.za

Payment can be made via EFT to: Name: Rape Wise Bank: ABSA Branch code: 632005

Account Number: 406 497 6342

For more details, please contact 031 5726690/083 3308535